This Sale Form is IMPORTANT! You must include this form with your inventory sheet(s). Please email, fax or mail a copy of this form **and** your inventory sheet(s) in advance of your work arriving at Wesleyan Potters. Email to wesleyan.potters@snet.net Fax# 860-343-1096. Remember this is a juried show. Only work by juried craftspersons, selected and notified by our jury committee will be accepted. All other work will be returned at your expense. This form can be downloaded from our website: www.wesleyanpotters.com Email one copy, include one copy with your inventory and keep one copy for yourself.

Wesleyan Potters Sale Form

Vendor Code **Name**

Address

City **State** **Zip**

Business Name

Phone **SS# or Fed ID#** **(required by law)**

Email

Instructions for your inventory: Please list each article separately by number, including your name (vendor) code. Each article must have a secure tag or label on each piece showing clearly (1) price (2) artist name, and (3) inventory number including 3-letter name (vendor) code and corresponding number cited on invoice. See Information Sheet for further instructions. Wesleyan Potters will not be responsible for any craftsperson's labeling errors. Please send this sheet with your work and make a duplicate for your records. Please Email a copy to wesleyan.potters@snet.net

My inventory numbers start with 2501 and end with .
Total number of inventory pages (including this one) .

After the Sale is over, the preferred method of return: **UPS**

Mail

Pick UP

Gallery/Shop at Wesleyan Potters Permission?

The Gallery/Shop at Wesleyan Potters is a retail business which is open all year round. We would like your permission to *select* from your unsold inventory at the end of the Annual Sale for inclusion in the Gallery/Shop. The commission rate is the same in the Gallery/Shop, 40%.

___ **Yes, you have permission to *select* from my work for the Gallery/Shop.**

___ **No, please return all of my work at the end of the Sale.**