



This Sale Form is IMPORTANT! You must include this form with your inventory sheet(s), listing all the work you will have on consignment at Wesleyan Potters for the 2022 Annual Sale. Please email this form **by Oct 12** as a pdf or word doc. and attach your inventory sheets as an excel file (.xls). Email to wesleyan.potters@snet.net All forms, directions and craft standards are available for download <https://www.wesleyanpotters.com/opportunities/call-to-artists/>

Wesleyan Potters Sale Form

Vendor Code Name

Address

City State Zip

Business Name

Phone

Email Instagram:

My inventory numbers start with 22501 and end with _____
Total number of inventory pages (including this one) _____

*We love to promote all of the craftspeople who participate in this show and to advertise the amazing variety of crafts the sale. Please send jpeg images and any publicity material (short bio or description of your process, what inspires you to create, selling points like awards won or noteworthy)
For social media: 72 dpi digital images work best. For printed materials, send high resolution (300 dpi) images. Please name your image files " your_name_item_media used" example: "Jane Doe_cherry vase_WOOD"*

Comments:

After the Sale is over, the preferred method of return: UPS MAIL PICK UP

Do you want to insure the return package? circle one: YES NO

Gallery Shop at Wesleyan Potters Permission?

The Gallery Shop at Wesleyan Potters is a smaller retail space open year round. We would like your permission to select an assortment of items from your unsold inventory at the end of the Annual Sale for inclusion in the Gallery Shop. The commission rate is the same in the Gallery Shop: 40%.

- ___ Yes, you have permission to select pieces for the Gallery Shop. Note: the amount of work selected for the Gallery Shop may or may NOT be the entire remaining pieces from the Annual Sale as our storage and floor space is limited. You may still have work to be picked up or shipped after the Annual Sale.

- ___ No, please return all of my work at the end of the Sale.

☞★ Please note that the 2022 Annual Sale will run longer - until December 24. After the show, we take a small break for the holidays. Inventory pick-ups and shipping will occur this year January 6 - 11. The Bookkeeping committee will mail consignment checks to participating artists no later than January 13, 2023.