

2022 WESLEYAN POTTERS SPRING SALE
Saturday, May 7, 2022
REGISTRATION INFORMATION & FORM

PLEASE COMPLETE AND BRING THIS FORM WITH FULL PAYMENT (CASH OR CHECK) TO THE REGISTRATION TABLE ON THE DATES LISTED BELOW. If you cannot appear in person or send a substitute on registration day you may send it to: anniem41969@gmail.com after April 2 (members and staff), or after April 9 (students and faculty). Space, if still available, will only be granted after payment has also been received. Please contact Annamaria at the email listed to coordinate. *Registration forms will NOT be accepted prior to these dates.*

REGISTRATION SCHEDULE

KEY MEMBERS & STAFF:
Saturday April 2, 2022, 8 am – 11 am

CURRENT STUDENTS & FACULTY:
Saturday, April 9, 2022, 8am – 11 am

GENERAL GUIDELINES & COMPLIANCE FOR EXHIBITORS

- Only crafts taught at the Pottery may be exhibited.
- Space availability is on a first come basis.
- Exhibitors are expected to staff their table at all times. You may only rent one space.
- If a student does not have their own Tax ID they can use Wesleyan Potters sales tax permit; taxes must be paid in full at the end of the day. Further details will be provided upon registration.
- **Upon registration, Members, Staff and Faculty must provide a valid copy of a CT Dept. of Revenue Services Sales Tax Permit.**
Link: [DRS: Applying for a Sales Tax Permit \(Resale Number\)](#)
- This event is rain or shine! In the event of rain, tables will be set up inside.
- Please be aware that after setting up, you may not park on-site.

NAME: _____ PHONE: _____

ADDRESS: _____

EMAIL: _____

SELECTION & COMPLIANCE

Please check one table option below. Spaces will be assigned during registration.

** Note that table sharing should be coordinated in advance for half table prices**

___ Indoor Space # _____

___ Outdoor Space # _____

___ Full 8' space: \$45 fee (bring own table)

___ Half space: \$22.5 fee (bring own table)*

___ Full 8' space: \$55 fee with table rental

___ Half space: \$27.5 fee with table rental*

I will be exhibiting (please check one): ___ Pottery ___ Metalwork ___ Basketry ___ Weaving

[To be completed by Sale Committee: Table # _____]

___ **I have a Sales Tax ID.** You must provide a copy of your permit with your registration form.

___ **I am a current student and do not have a Tax ID.** I agree to use the Wesleyan Potters Tax ID and calculation sheets. I will remit the appropriate sales tax to Wesleyan Potters at the end of the day on Sept 18th.

___ **Please, contact me if space becomes available.**