



The Wesleyan Potters, Inc.

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Props and Tags Standards

Please adhere to these Standards and Guidelines to ensure that juried work at Wesleyan Potters is consistent

Props:

- **Candles:**
 - All colors are acceptable if they complement the piece.
 - Scented candles are not allowed as a prop.
 - The label must include the name and address of the maker.
 - Containers with poured wax candles must be of first quality, without blemishes or cracks.
- **Plants** must sit below the rim of first quality pots to facilitate watering without spillage. Kokedamas and Air Plants are exceptions to this rule.
- **Soap** must be of high quality and wrapped in both cellophane (or plastic wrap) and color-coordinated paper. It is NOT to be attached to the soap dish. The label must include the following: the word "soap", weight in ounces and grams, and the maker.
- **Toothpicks and matches** may be included but must be bound together securely and NOT attached to the container.
- **Chopsticks** may accompany noodle bowls.
- **Honey Servers** may be sold with their containers, but not attached.
- **Spoon Rests** may not be sold with spoons either attached or loose. Artists may attach a label indicating their use.
- **Ornaments** must be presented at Inventory In prepared to be hung on our display unit, unless they are individually boxed or are placed in cellophane bags and are not intended to be hung on display.
- **Unacceptable:** Note pads used as props, sponges, pens on strings, curly ribbon on ornaments, dried or silk flowers, food items of any type, incense, potpourri, Ziplock or other plastic bags. Clear cellophane bags may be used only if needed to protect fragile or fragrant items.

Tags:

- **Pottery members** may attach labels to describe the identity or intended use of the item e.g. sponge holder, toothbrush holder etc. Labels must be white and no larger than 1/2" x 3/4". It is preferred that they be printed as opposed to handwritten. Avery has an online product for this. These labels are the responsibility of the artist.
- **Jewelry members** are expected to attach a white tag with string of a maximum length of 3". Outside vendors of Jewelry will be advised of this by the Jewelry department.
- **Soft Goods** must, by law, have a tag attached to each item with size, fiber content, dimensions and care instructions listed. Name labels may be sewn or stitched to the item as well.